



### **Making a Coffee for One's Boss**

**13.** Some of the leniencies that we have mentioned do not apply in instances where a man feels affection towards a woman ("*libo gas bah*"). Therefore, in a workplace — which is described by *poskim* as *libo gas bah* — the *halachos* are more stringent. (*Rema* EH 21:5; *Aruch Hashulchan* 22:6; *Shu"t Shevet Halevi* vol. 5, 202:3)

**14.** If a secretary has to prepare a cup of coffee for her boss or manager, she should do as follows:

- She should not put the coffee down right in front of him; rather, she should put it down a short distance away from him. If the boss asks for milk or sugar, she may bring it to him and put it down next to the coffee, but he should put it in his own coffee.
  - If the sugar is in a closed packet, she should leave it closed and he should open it himself.
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